

Regular Meeting
Altura Preparatory School Governing Council

Date: February 7, 2018

Time: 4:55-6:00pm

Location: Greater ABQ Chamber of Commerce, 115 Gold Ave, Albuquerque, NM, 87102
(UNMHSC Conference Room)

Meeting Type: Regular Special Proposed Approved

Attendance:

Members:	Present	Absent
Patrick Barnes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jackie Cusimano	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Casey Deraad	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chamiza Pacheco de Alas	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Christine Sargent	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pam Scanlon, Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Robert Wilson	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Attendees:

Lissa Hines

Meaghan Stern

Meeting was brought to order at 4:55 pm by Ms. Sargent

I. Approval of February 7, 2017 Meeting Agenda

Action Requested: Adopt Meeting Agenda

Motion: Jackie Cuisimano

Second: Patrick Barnes

Corrections or objections: none

Ayes: 5 Nays: 0

II. Public Comment

No public participants were present and therefore there were no comments from the public.

III. Agenda Items

A copy of the meeting minutes are available for public inspection at Altura Preparatory School, Albuquerque, NM 87108, within 10 calendar days for proposed minutes and 2 calendar days of approval for approved minutes.

The Altura Preparatory School shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990. Should you require specific accommodation(s) please contact Lissa Hines at (505) 226-1925 5 business days prior to the meeting.

Agenda Item: Review & Approval of the Minutes from January 10, 2018 Regular Board

Meeting Minutes

Motion: Jackie Cuisimano

Support: Patrick Barnes

Discussion: None

Ayes: 5 Nays: 0

Agenda Item: Review & Approval of the Minutes from January 23, 2018 Special Board

Meeting Minutes

Motion: Patrick Barnes

Support: Casey DeRaad

Discussion: None

Ayes: 5 Nays: 0

Agenda Item: Inform Committee Reports

Chair designated Meaghan Stern to report for the Finance, Facilities and Governance.

- Finance: Grants from Walton Family Foundation, NewSchools Venture Fund and State Charter Schools Program are all in application phase.
- Facility: The 1400 San Mateo property may not have all construction complete by the beginning of the school year (mid-August). Discussion on searching for other options for both short and long-term were held.
- Governance: discussion regarding tapping and interviewing potential bench of board members – legal experience and real estate experience as well as finance are all areas to consider when beginning to build relationships or outreach to potential board members.

Agenda Item: Approve Attorney Engagement Agreement

Motion: Jackie Cuisimano

Support: Patrick Barnes

Discussion: \$60K is limit before RFP would have to be let. Budget is in the range of \$20-30K.

Discussion: binding, uses of attorney and how to budget money for over the course of the year

Ayes: 5 Nays: 0

Informational Agenda Items:

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Staffing Plan over first five (5) years: Co-leaders requested feedback on staffing plan for positions needed over next five school years. Staffing plan and model were covered. There is a need for Student Support Coordinator (potentially with IT and technology skills) to support Special Education and building supports within and outside the school for students and families, instead of the previously articulated IT Coordinator position.

Staff Hiring Agreements: Report status of Head Administrator, Office Coordinator and other staff to be hired. Head Administrators – 1 hired, 1 in process; Office Coordinator – offer in process.

Co-Leader Report: Enrollment updates

- What Board Members can do to share information
- Family Nights on Tuesdays building attendance

IV. Adjourn

Motion: Jackie Cuisimano

Support: Patrick Barnes

Ayes: 5 Nays: 0

Meeting adjourned at 6:00 pm

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