

Regular Meeting
Altura Preparatory School Governing Council

Date: April 4, 2018

Time: 5:00-6:30pm

Location: Greater ABQ Chamber of Commerce, 115 Gold Ave, Albuquerque, NM, 87102
(UNMHSC Conference Room)

Meeting Type: Regular Special Proposed Approved

Attendance:

Members:	Present	Absent
Patrick Barnes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jackie Cusimano	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Casey Deraad	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chamiza Pacheco de Alas (via Telephone)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Christine Sargent	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pam Scanlon, Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Robert Wilson	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Attendees:

Lissa Hines

Meaghan Stern

Meeting was brought to order at 4:56 pm by Ms. Sargent

I. Approval of April 4, 2017 Meeting Agenda

Action Requested: Adopt Meeting Agenda

Motion: Pamela Scanlon

Second: Patrick Barnes

Corrections or objections: Closed session was removed. Information about the status of the lease agreement was discussed as part of the facilities report and there was not a need to conduct a closed session for the stated purposes of the agenda.

Ayes: 6 Nays: 0

II. Public Comment

A copy of the meeting minutes are available for public inspection at Altura Preparatory School, Albuquerque, NM 87108, within 10 calendar days for proposed minutes and 2 calendar days of approval for approved minutes.

The Altura Preparatory School shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990. Should you require specific accommodation(s) please contact Lissa Hines at (505) 226-1925 5 business days prior to the meeting.

No public participants were present and therefore there were no comments from the public.

III. **Agenda Items**

Agenda Item: Review & Approval of the Minutes from March 7, 2018 Regular Board Meeting Minutes

Motion: Patrick Barnes

Support: Jackie Cusimano

Discussion: None

Ayes: 6 Nays: 0

Agenda Item: Review and Approval of Altura Preparatory School Board of Finance Application

Motion: Pamela Scanlon

Second: Patrick Barnes

Discussion: None – signatures were notarized and compiled for submission.

Ayes: 6 Nays: 0

Agenda Item: Inform on Committee Reports - Chair designated Meaghan Stern to report for the Finance and Facilities

- Finance:
 - Altura Prep Co-Leaders submitted the Charter Schools Program Grant in mid-March. Altura Prep should hear by week of 4/9/2018 if grant is awarded.
 - New Schools Venture Fund application was submitted last week (before the 3/28/2018 deadline). School should be notified by early May if grant is awarded to supporting foundation.
- Facility: Lease option on San Pedro near Kathryn in the 87108 should be finalized in the next month. The facility will meet August opening date, according to ongoing updates from landlord and construction team.

Agenda Item: Approval of Altura Preparatory School Administrator Salary Schedules

Motion: Casey DeRaad

Support: Jackie Cusimano

Discussion: Head administrator and supporting administrator salaries approved at the average of state-wide charter school administrator salaries, and approved as drafted.

Ayes: 6 Nays: 0

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Agenda Item: Approval of Altura Preparatory School Teacher Salary Schedule

Motion: Pam Scanlon

Support: Jackie Cusimano

Discussion: Salary schedules reflecting 10% above the minimum state requirements recently passed at the legislative level approved

Ayes: 6 Nays: 0

IV. Informational Agenda Items:

Agenda Item: Board Action Planning

Discussion:

- Board discussed upcoming Retreat meeting to be held for longer time to allow for Board assessment and evaluation, to be held June 29.
- Remaining three hours of Board training is scheduled for 5/14/2018, 4:30-7:30 pm.
- Committees were discussed and verified membership as follows:
 - Finance: Pam Scanlon and Patrick Barnes
 - Governance: Casey DeRaad and Chamiza De Alas
 - Student Achievement: Christine Sargent, Jackie Cusimano, and Robert Wilson
 - Audit: Pam Scanlon and Jackie Cusimano
- Board Chairman and Governance committee will lead in putting together an Altura Preparatory School “Playbook” to outline calendars, policies, etc.

Agenda Item: Co-Leader Report:

- 51 applications have been submitted
- Lottery Night scheduled for 4/13/2018

V. Adjourn

Motion: Jackie Cusimano

Support: Patrick Barnes

Ayes: 6 Nays: 0

Meeting adjourned at 6:30 pm

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